

CT/ PT/Standalone Urinal Scoring Evaluation Sheet for ODF+/ODF++ Certification

Name of District: _____

Name of ULB: _____

Address of the Toilet as Per Swachattam Portal: _____

Toilet ID as per Swachhatam Portal: _____

Latitude of the Toilet _____ Longitude of the Toilet _____

Status of Toilet (Constructed/Under Construction/Not found on ground/Court Stay/Dispute) _____ If Constructed, then (Functional/Not Functional/Locked) _____

Type of Toilet (CT/PT/Standalone Urinal) As Per Swachattam Portal: _____

If Toilet is CT/PT, then Urinals Present in the complex (Yes/No), if Yes Then Number of Urinals _____

Total No. of Seats including Urinals in the Toilet Complex _____

Total Seats in the Complex Except Urinals	Male Seats (Indian)	Female Seats (Indian)	Male Seats (English)	Female Seats (English)	Disabled Seat (Male)	Disabled Seat (Female)

Total Bathrooms	Male Bathroom	Female Bathroom

Toilet Owned by (ULB/NGO) _____ if by NGO, Mention Name of NGO _____

Toilet Maintained by (ULB/NGO),Mention Name _____

Sanitary Inspector Name & Contact (ULB): _____

Sanitary Supervisor Name and Contact: (ULB) _____

Caretaker Name and Contact: (ULB/NGO) _____

Assessed by (Name and Designation): _____

Date of Assessment: _____

A) Mandatory parameters scoring of necessary conditions for each inspected Community/Public toilet/Standalone Urinal

S. No.	Conditions Parameters	Max. Score	Obt. Score	Remarks
Functional				
M1	Availability of water	30		
M2	Adequate ventilation facility	20		
Accessible				
M3	All doors in good condition with functional bolting arrangement	20		
Clean				
M4	All toilet seats/urinals are clean, usable, and hygienic at all times	30		
M5	Litter bins available	20		
M6	Wash basin clean and usable at all times	10		
Eco-friendly				
M7	Untreated fecal sludge and sewage from the toilet is not discharged or dumped in drains, open areas	20		
Safe				
M8	Complaint registration mechanism available	20		
M9	Premises are well-lit at all times, both within and outside	10		
M10	Caretaker available at all times the toilet is open	20		
Total		200		

B) Desirable Parameters scoring of necessary conditions for each inspected Community/Public toilet/Standalone Urinal

S. No	Conditions	Max. Score	Obt. Score	Remarks
Parameters				
Functional				
D11	Available soap / operational soap dispenser & air freshener	10		
D12	Sanitary pads available (packet or dispenser) and separate collection bin for used pads	10		
D13	O&M mechanism in place	10		
D14	Standalone urinal (clean, water available & cleaning mechanism present) – (only if applicable)	10		
Accessible				
D15	Premises are visible to passersby, with clear signage	10		
D16	Dedicated toilet seats for differently abled/transgendered/ children (low height toilets)	10		
Clean				
D17	Staff is provided with necessary supplies of consumables, cleaning equipment & PPE	10		
D18	Roster being maintained for regular cleaning and maintenance	10		
Eco-friendly				
D19	Water & energy efficient toilet (water reuse for flushing purposes, water efficient Fixtures, use of solar panels for electricity.)	10		
Safe				
D20	Name and contact details of supervisor displayed on toilet block	10		
Total		100		
Total Marks (A+B)		300		

CT/PT and or Standalone Urinal Evaluation Matrix

A) Mandatory Service Indicators (Max. Score 200)

S.No.	FACES Parameters	Indicators(Range of Maximum Services)	Max Marks	Option 1	Marks	Option 2	Marks	Option 3	Marks	Option 4	Marks
M1.	Functional	Availability of water	30	Water is available in > 75% of all cubicles	30	Water is available in <50% of all cubicles	25	Water is available in/around the premises	20	Water is not available	0
M2.		Adequate ventilation facility(vents, slanted glass slats and/or exhaust fan)	20	Exhaust Fan Available	20	Slanted Glass available	19	Natural Ventilation	17	Ventilation not available	0
M3.	Accessible	All doors to be in good condition and functional bolting arrangement on all doors of all toilets seats (ladies toilets will be assessed separately)	20	>75% doors in good condition & have functional bolting arrangements	20	50-75% doors in good condition & have functional bolting arrangements	10	25-50% doors in good condition & have functional bolting arrangements	8	<25% doors in good condition & have functional bolting arrangements	0
M4.	Clean	All toilet seats/urinals are clean, usable, and hygienic at all times	30	>75% seats are clean	30	50-75% seats are clean	25	25-50% seats are clean	20	<25% seats are clean	0

M5.		Available and regularly cleaned (covered) litter bin, with bins available with each toilet seat/outside(to be checked only in female seats)	20	>75% cubicles/toilet block have litter bin and are regular cleaned	20	50-75% cubicles /toilet block have litter bin and are regularly cleaned	19	25-50% cubicles /toilet block have litter bin and are regular cleaned	17	<25% cubicles /toilet block have litter bin and are regular cleaned	0
M6.		Wash basin(s)/hand wash facility clean and usable at all times	10	Full Visually clean & usable	10	Partially clean & usable	5	Not clean but usable	4	Not Available	0
M7.	Eco-Friendly	Untreated sewage/ faecal sludge from the toilet is not discharged and/or dumped in drains, open areas or water bodies.	20	Yes	20	Yes	20	Yes	20	No	0
M8.	Safe	Complaint registration and incidents resolved within 24 hours of registration(manual	20	Yes	20	Yes	20	Yes	20	No	0

		registration for capturing feedback in cities with less 50000 population)									
M9.		Premises are well-lit at all times, both within and outside each seat having its own light point, and all lights points functional	10	Yes (Functional light points available both outside the premises and within the toilets cubicles)	10	Yes (Functional light points available inside the premises)	5	Yes (Functional light points outside the premises)	4	No(No light points available)	0
M10.		Caretaker is on duty all times during open hours	20	Yes	20	Yes	20	Yes	20	No	0

B) Desirable Service Indicators (Max. Score 100)

S. No.	FACES Parameter	Indicators (Range of Services)	Maximum Marks	Option 1	Marks	Option 2	Marks	Option 3	Marks	Option 4	Marks
D11	Functional	Available soap/ operational soap dispenser	10	Soap dispenser available and functional with liquid soap/ soap bar available	10	No dispenser, but hand washing soap available	5	Detergent soap bar available, not suitable hand washing soap	4	Soap not available	0
D12		Ladies toilets have vending machine/ mechanism for sanitary napkins	10	Sanitary napkin vending machine/ mechanism is available and functional	10	Sanitary napkin vending machine / mechanism is available but not functional	5	Yes	2	Not available	0
D13		O&M model present for upkeep of CT/PT and/or standalone urinal.	10	Yes	10	Yes	10	Yes	10	No	0
D14		Standalone urinal (clean, water available & cleaning mechanism present) – (only if applicable, in case ULB does not have urinals full marks to be given)	10	Standalone urinal clean, water available & cleaning mechanism present	10	Yes	10	Yes	10	Standalone urinal not clean, water not available & cleaning mechanism not present	0
D15	Accessible	Premises are visible to passers-by, with clear signage, and the area within 3m from each direction of the structure is not encroached by unauthorised construction and	10	Signage available within every 100m each (min 5 signage)	10	Signage available within every 300m each (min 5 signage)	5	Signage available within every 500m each (min 5 signage)	4	No signage available	0

		vendors									
D16		Dedicated toilet seats for differently abled/ transgender/ children(features many include things like ramp, low height toilet seats for children etc).	10	Yes	10	Yes	10	Yes	10	No	0
D17	Clean	Staff is provided with necessary supplies of consumables, cleaning equipment, protective gear and inventory and there is no stock out for longer than 24 hours	10	Yes all 3 available	10	Yes 2 available	5	Yes 1 available	4	Not available	0
D18		Roster being maintained for regular cleaning and maintenance	10	Roster is available	10	Yes	10	Yes	10	No (None available)	0
D19	Eco Friendly	Water/ energy efficient toilet (Water reuse for flushing purposes, water efficient fixtures or use of solar panels for electricity)	10	Water/ energy efficient toilet (Such as sensor based taps or water efficient taps water reuse for flushing purposes etc. or use of solar panels for electricity)	10	Water efficient toilet (water reuse for flushing purposes etc.)	5	Water/energy efficient toilet (water efficient fixtures etc. or energy efficient toilet)	2	Not a water/energy efficient toilet	0
D20	Safe	Name and contact details of the following are displayed prominently – Toilet identification number, name of ULB under whose jurisdiction	10	Yes	10	Yes	10	Yes	10	No	0

		toilet is covered, ward number and maintenance authority prominently displayed for each toilet block supervisor , supervisors agency and are a sanitary inspector (contact number will be checked whether it is working or not) (The user charges should be mentioned at the CT/PT entrance for each gender)									
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