

Swachh Survekshan 2024 - Survey Format

S. No.	Parameter	Gaps to be identified/ Categories	Assessment Field	Parameter Description	Total Marks	Marks Obtained during survey	Actions to be taken by the concerned Corporations/ULBJ	Deadline
1	Visible Cleanliness	Presence of litter, lack of regular sweeping	1. Residential/ Commercial / Public Areas 2. Back Lanes in Residential/Commercial/ Public Areas 3. Twin Litter Bins, 4.Garbage Points Transformation/Cleanliness Target Units (CTUs) 5. Red Spots Water Bodies 6. Slums Beautification and Aesthetics	"Once a day" sweeping in all Residential Areas on daily basis	100		Increase frequency of cleaning, deploy additional workforce	[Date]
				Sweeping in Commercial Areas, Public Areas etc.	100			
				Clean and well-maintained Back lanes	75			
				ULB is Open Storage Bin Free and has installed adequate bins	100			
				ULB is Cleanliness Target Units(CTUs) free and has no Gaps	100			
				All areas are free from Red Spots	75			
				All areas are free from Yellow Spots	75			
				Cleanliness of Storm Water Drains and Nallahs	100			
				Cleanliness of water bodies and its surrounding areas	100			
				Aesthetics, Beautification and Urban Air Quality	100			
				Cleanliness of Slums	100			
				Cleanliness within School premises	100			
Cleanliness around tourist areas, monuments, parks and public places	100							
				Total Marks	1225			
2	Segregation, Collection & Transportation of Waste	Low segregation at the source, irregular waste collection	Percentage of wards with 100% Door to Door Collection	Is the ULB ensuring 100% door to door waste collection, adequate vehicles for transfer and processing, and sufficient collection trips to meet requirements?	500		Conduct awareness campaigns, enforce penalties for non-segregation, ensure timely collection	[Date]
			Source segregation and Segregated Transportation of Waste	Is waste segregation at source, separate collection, and segregated transportation to transfer stations and processing facilities effectively implemented.	400			
			Percentage of Operations and Maintenance Cost covered by User Charges	Is the percentage of O&M costs for collection and transportation adequately covered by usercharges?	100			
				Total Marks	1000			
			Functional Wet waste processing capacity of the ULB	Does the ULB have adequate functional wet waste processing capacity compared to the total waste generated?	100			
			Percentage of Wet waste processed vs generated & sale of finished Products	What percentage of wet waste is the ULB processing compared to total wet waste generated and how are the finished product utilized?	100			

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3	Solid Waste Management	Inefficient waste processing, overflow at waste sites	Functional Dry waste processing capacity of the ULB	Does the ULB have adequate functional dry waste processing capacity compared to the total dry waste generated?	100		Improving waste processing, introduce decentralized composting	[Date]
			Percentage of Dry waste processed vs generated & utilization of forward linkages for recyclables and non-recyclable waste	What percentage of dry waste is the ULB processing compared to total dry waste generated and how are the finished product utilized?	100			
			Percentage of total domestic hazardous waste and sanitary waste processed vs generated	What percentage of total sanitary and domestic hazardous waste is treated by the ULB or a third party managing biomedical waste?	100			
			Collection, processing and disposal/reuse of C&D waste	Does the ULB have systems in place for the collection, processing and disposal / reuse of Construction & Demolition (C&D) waste?	200			
			Waste Processing by Bulk Waste Generators	Does the ULB ensure that Bulk Waste Generators segregate, process their waste appropriately (including through third-party vendors)	150			
			Waste Management in Schools	Does the school separate wet and dry waste, use designated bins for each, have separate menstrual waste bins, and compost wet waste?	150			
			Functional and Effective operation of RRR Centers	Does the RRR center have a regular system for collecting items, a process for sorting those items, and established methods for disposing, reusing, recycling, or repairing the collected items?	100			
			Status and Functionality of Sanitary Landfill	What is the status of Sanitary Landfill and What percentage of total waste is sent to the Sanitary Landfill, if in use?	150			
			Remediation of Dumpsites	What is the remediation status of all identified legacy dumpsites?	250			
						Total Marks		1500
4	Access to Sanitation	Insufficient public toilet facilities, lack of maintenance	Measures taken by ULB for prevention of Open Defecation	What actions has the ULB taken to prevent open defecation? Does this involve IHHL applications, mapping defecation-prone areas, or any other measures?	1000		Ensure proper maintenance and cleanliness of PTs/CTs & Urinals	[Date]
			Functional, well maintained and well equipped Public Toilets	Are public toilets fully equipped with basic facilities, and are well maintained?				
			Functional, well maintained and well equipped Community Toilets	Are Community toilets fully equipped with basic facilities, waste management, caretaker, complaint system, sanitary pads, and maintenance?				

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		maintenance	Functional, well maintained and well equipped Urinals	Are urinals clean, functional, free of waste dumping, with clear signage and other required system in place?			Urinals	
			Well maintained toilets in school	Are separate toilets for boys and girls in working condition, with roofs, proper ventilation, secure doors, and a safe disposal mechanism for toilet waste/faecal sludge at the school?				
				Total Marks				
5	Used Water Management	Open drains, improper sewage disposal	Connectivity to a closed system	Is the waste generated within the ULBs jurisdiction connected to a closed system for proper collection, transportation, and treatment?	150		Implement proper sewage treatment, cover open drains	[Date]
			Sewage/Faecal Sludge Transportation	Is the sewer system coverage adequate to ensure all areas within the ULB's jurisdiction are connected to the system for proper wastewater management?	300			
			Scientific processing of faecal sludge and sewage (Capacity)	Whether capacity of FSTP and STP in the city is matching with the total fecal sludge and sewage which is collected/generated in the city?	200			
			Scientific processing of faecal sludge and sewage (Treatment)	What percentage of fecal sludge and sewage generated from households, commercial establishments, and public or community toilets is being scientifically processed at fecal Sludge Treatment Plants(FSTPs) or Sewage Treatment Plants(STPs)?	250			
			Scientific processing of faecal sludge and sewage (Reuse/Recycle)	What percentage wastewater is reused, recycled by the ULB?	100			
				Total Marks	1000			
6	Mechanization of Desludging Services	Lack of mechanical desludging vehicles	Adequate Equipment	Does the city have an adequate number of equipment available for septic tank/sewer cleaning work?	260		Procure more vehicles, train sanitation workers	[Date]
			Adequate Workforce	Does the city have an adequate number of workforce available for septic tank/sewer cleaning work?	90			
			Institutional Parameters	The ULB has implemented measures for safe sanitation practices, including notifying RSA and SRU, banning hazardous manual entry, registering private sanitation service providers, ensuring septic tanks comply with IS 2470 standards, maintaining zero sanitation-related fatalities, and providing operational helplines for desludging services.	150			

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				Total Marks	500			
7	Advocacy for Swachhata	Low public participation, weak IEC activities	Swachh Tulip	Is the ULB actively promoting youth participation in cleanliness initiatives through programs like Swachh Tulip? ULB needs to provide the list of interns under Swachh tulip program Swachhatam Portal. Is upload or not?	100		Conduct mass awareness drives, promote citizen engagement	[Date]
			Campaigns by MoHUA	Has the ULB participated in the campaigns initiated by MoHUA?	300			
			Campaigns by ULBs	Has the ULB conducted various drives through citizen participation, Swachhta champions for promoting cleanliness?	300			
			IEC	Has the ULB conducted IEC campaigns on waste collection, segregation, licensed operators, SBM messages and desludging services?	400			
			Capacity Building	Has the ULB conducted training, workshops, seminars, or peer visits for sanitary workers and staff on sanitation topics?	400			
				Total Marks	1500			
8	Strengthening of Ecosystem & Institutional Parameters	Lack of coordination among stakeholders	Punitive Measures	Has the ULB's implementation of penalties for sanitation violations such as spitting, littering, open urination, waste burning, and illegal dumping, along with enforcement measures.	200		Organize inter-departmental meetings, establish clear responsibilities	[Date]
			Swachh Ward Ranking	Has the ULB conducted an internal assessment of wards based on cleanliness parameters, aiming to identify gaps and improve sanitation practices for better Swachh Ward rankings.	200			
			Project Management	Are all sanctioned projects mapped with land on GMIS, and are all fields for each project filled and updated?	200			
				Total Marks	600			
9	Overall Welfare of Sanitation Workers	Lack of safety gear, absence of health check-ups	Overall Welfare of Sanitation Workers	Are all sanitation workers linked to at least three government schemes, provided PPE Kits, and are there special welfare initiatives implemented by the ULB?	250		Distribute PPE Kits, schedule health camps	[Date]
			Welfare of SafaiMitras (permanent/outourced/contractual)	Does the ULB ensure sanitation workers safety with PPE, access to welfare schemes, digital record-keeping, annual health check-ups, and other welfare initiatives?	250			
				Total Marks	500			

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10	Citizen Feedback & Grievance Redressal	Poor response time to complaints	Citizen Feedback	Is citizen feedback collected on waste collection, segregation, cleanliness, RRR centers, grievance redressal, and sewer/septic maintenance?	300		Set up a real-time monitoring system, improve complaint resolution time	[Date]
			Grievance Redressal	Is grievance redressal effectively managed through the Swachhata App or a local app?	200			
				Total Marks	500			

This format will help in systematically identifying and addressing gaps in sanitation services before the Swachh Survekshan 2024 assessment.